

# HOW TO MAKE YOUR PAYMENT

Paying tuition with PayMyTuition is safe, fast, and convenient. Follow the simple steps below to complete your payment:

1

## ENTER YOUR INSTITUTION NAME

Go to [paymytuition.com](https://paymytuition.com). From the top of the screen, click on Make a Payment. Select **Academy Canada**, then enter the country you are paying from and your payment amount.

2

## SELECT PAYMENT METHOD

Review the payment options provided and select your preferred payment method. Payment options include bank transfers, debit/credit cards in your home currency, eWallet payments and other local options.

3

## ENTER YOUR DETAILS

Enter some basic information including your student number. We will include this information with your payment for easy identification of your payment by the Academy Canada team.

4

## MAKE YOUR PAYMENT

Follow the instructions provided to send your funds to **PayMyTuition** via your selected payment method.

5

## TRACK & CONFIRM

Track your payment by logging into your **PayMyTuition Dashboard** at any time. Receive SMS texts, email status updates, and confirmations of when your payment has been delivered.



Paymytuition  
POWERED BY MTFX

U.S. & Canada toll free: 1.855.663.6839  
U.S. Local: + 201.209.1939  
Canada Local: + 905.305.9053  
Email: [support@paymytuition.com](mailto:support@paymytuition.com)  
Web: [www.paymytuition.com](http://www.paymytuition.com)



Great rates



Secure



Support