



<b>Role Title:</b> CASEY Coordinator
<b>Reports to:</b> Executive Director
<b>What this job is really like:</b>
<p>As the Coalition Against the Sexual Exploitation of Youth (CASEY) Coordinator you are responsible for providing leadership to the CASEY Coalition. This involves providing updates at meetings, engaging members in CASEY work and creating sub-committees, seeking opportunities to advance our communities capacity to address the sexual exploitation of youth, and coordinating CASEY presentations and training to stakeholders and the public. You will also lead the implementation of CASEY work plan activities including, but not limited to, overseeing the EVOLVE process to support and mentor survivor leadership, week of recognition activities, and prevention activities.</p> <p>You have a strong understanding of the sex industry and sexual exploitation. You are skilled at building community capacity to address complex issues and working collaboratively with multiple stakeholders. You have worked in community-based settings and have a high level of comfort reaching out to people. You are comfortable working in a chaotic environment and have a proven track record for building trustful, respectful relationships with marginalized populations.</p> <p>As the face of the CASEY Coalition, you embody, and will lead a program that embodies, the principles and values of:</p> <ul style="list-style-type: none"> <li>● Meeting people where they are.</li> <li>● Non-judgmental and accepting of chaos.</li> <li>● Reaching out &amp; consistent contact.</li> <li>● Innovation and thinking outside the box.</li> <li>● Harm Reduction.</li> <li>● Self Determination.</li> </ul> <p>The right person for this position values these principles in their work. They are a strong team player, highly organized and maintain healthy boundaries in all aspects of their work.</p>

<b>The Jobholder is typically responsible for:</b>	<b>This job will typically be measured by</b>
<p><b>CASEY Coalition Meetings</b></p> <ul style="list-style-type: none"> <li>● Ensure regular Coalition meetings.</li> <li>● Provide updates to CASEY members.</li> <li>● Support the recruitment &amp; engagement of key stakeholders.</li> <li>● Ensure minutes are taken and distributed to membership.</li> <li>● Maintain record of active and new members.</li> </ul> <p><b>Training &amp; Public Awareness</b></p>	<ul style="list-style-type: none"> <li>● Strong relationships built with CASEY members &amp; community stakeholders.</li> <li>● # of presentations / training and events to address sexual exploitation.</li> <li>● Maintaining</li> </ul>

- Oversee the organization of the CASEY Training program.
- Modify existing training packages as needed.
- Respond to inquiries relating to training & presentations.
- Conduct training & presentations.
- Seek out opportunities to partner with local schools and/or social service agencies to provide presentations.
- Create new CASEY materials for publication.

#### **Research**

- Research models for survivor engagement and leadership.
- Research existing legislation relating to sexual exploitation/human trafficking.
- Research models for prevention programming.
- Disseminate relevant research to networks
- Stay current on research that amplifies the voices of living and lived experience

#### **Advocacy**

- Seek opportunities to advocate for improved services, interventions, and responses relating to Sexual Exploitation.

#### **Reporting & Accountability**

- Document all work in a Quarterly Report.
- Attend program & staff meetings.
- Ensure all reporting to funders are completed and submitted on time.

#### **Survivor Leadership**

- Provide support and mentorship to individuals engaged in the EVOLVE process.
- Host regular meetings for EVOLVE participants.
- Coordinate training for EVOLVE participants.

#### **Supervise Students/Work Term Placements**

- Support students in gaining an understanding of sexual exploitation and how to provide thoughtful support to folks impacted by sexual exploitation

accurate records.

- Maintaining healthy boundaries.
- Advocacy activities to address sexual exploitation.

<p><b>Programming</b></p> <ul style="list-style-type: none"> <li>• Coordinate &amp; deliver programming that promotes the prevention of sexual exploitation of youth</li> <li>• Maintain the coordination of Creating Connections, a national community of practice</li> <li>• Host the annual week of recognition and art show</li> </ul>	
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Knowledge & Experience Requirements	Competencies Required
<ul style="list-style-type: none"> <li>• Bachelor's degree or diploma in the field of Social Services and / or identify as an individual with lived experience.</li> <li>• 2+ years of community engagement work and / or volunteer experience.</li> <li>• Proven experience in successful program development.</li> <li>• Demonstrated knowledge of resources and services available to the target population.</li> <li>• Excellent negotiation and conflict resolution skills.</li> <li>• Demonstrated ability to build strong, impactful relationships.</li> <li>• Strong organizational skills</li> <li>• Excellent analytical and problem-solving skills.</li> <li>• Demonstrate a clear understanding of how larger social issues impact/influence experiences of sexual exploitation</li> <li>• Vulnerable sector screening and criminal record check is required.</li> </ul>	<ul style="list-style-type: none"> <li>• Building trusting relationships.</li> <li>• Effective Communication.</li> <li>• Public Speaking and Presentation Skills.</li> <li>• Compassionate, Motivated and Self-Driven</li> <li>• Resilience</li> </ul>

Working Conditions & Physical Effort
<ul style="list-style-type: none"> <li>• Full Time position, 35 hours per week.</li> <li>• Flexible Work Schedule.</li> <li>• Exposure to traumatic stories and information as it relates to sexual exploitation &amp; violence.</li> </ul>
Other Aspects of the role
<ul style="list-style-type: none"> <li>• Support Blue Door programming, as needed</li> </ul>



- Support the development of evidence-based social media content

*The above statements are intended to describe the general nature and level of work being performed. They are not intended to be construed as an exhaustive list of all responsibilities, duties and skills required of personnel.*